

## Policy on the Use of AI in Submissions to *Incite* Journal of Undergraduate Scholarship

At *Incite*, we recognize the growing role of artificial intelligence (AI) in academic work. While AI can be a valuable tool, its use in student submissions must be governed by clear guidelines to maintain academic integrity and the quality of our journal.

**1. Faculty Mentor Permission:** Students are permitted to use AI in their submissions to *Incite* only if their faculty mentor has explicitly granted permission to do so. Students must adhere strictly to any AI-related guidelines or restrictions set by the faculty supervising the submission. If the faculty mentor has not provided explicit permission, the use of AI is prohibited.

**2. AI Statement Requirement:** All students who submit to *Incite* must submit an AI statement at the end of their submission, regardless of whether they utilized AI tools in the development of their submission. This statement must:

- Clearly indicate whether AI was used in any part of the submission.
- Identify the specific AI programs or tools that were used (e.g., ChatGPT, Grammarly, Claude, DALL-E, etc.), if applicable.
- Provide a brief explanation of how the AI was used in the creation or revision of the submission, if applicable.
- Include a summary of the instructions or guidelines provided by the faculty mentor regarding the use of AI, if applicable.
- Appear at the end of the submission below the references.

The AI Statement is a mandatory component of the submission and will be reviewed as part of the editorial process.

**3. Compliance with Academic Integrity:** Students are reminded that the use of AI must not compromise the academic integrity of their work. In cases where a student quotes AI-generated research, these [citation guidelines from Purdue](#) may be of assistance. All AI-assisted content must be in full compliance with the guidelines provided by their faculty mentor.

**4. Review and Enforcement:** Submissions that do not include an AI Statement or that violate this policy may be subject to rejection or further review. The editorial team of *Incite* may request additional information from the student or their faculty mentor to clarify the role of AI in the submission.

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### *AI Statement*

*In the development of the Incite Policy on the Use of AI in Student Submissions, I utilized OpenAI's ChatGPT as a tool to assist with drafting the policy language. Specifically, I provided*

*the AI with a summary of the requirements for the policy, including the necessity for faculty permission, the requirement of an AI statement from students, and the need for compliance with academic integrity.*

*ChatGPT was used to generate a draft of the policy, which I then reviewed and refined to ensure that it met the specific needs and standards of Incite. The AI's role was limited to suggesting phrasing and structure based on the information I provided, and the final content was reviewed and approved by me.*

*No additional AI tools were used in this process.*